

**BOARD OF LICENSING OF AUCTIONEERS
BOARD MEETING MINUTES
August 4, 2004**

MEMBERS PRESENT

Raymond Williams
William Macomber
Edward Leary
Roger Chesley
James Keating

OTHERS PRESENT

Carol Leighton, Administrator
Debbie Fales, Licensing Clerk
Susan Greenlaw, Board Clerk
Dennis Smith, Assistant Attorney General

MEMBERS ABSENT

Location: Androscoggin Room

Start: 9:00 a.m.

Adjourn: 11:45 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on Minutes of June 2, 2004 Meeting

A motion was made by Edward Leary to accept the minutes of the June 2, 2004 meeting as written; seconded by William Macomber. Unanimous.

NEW BUSINESS

License Denial Hearing – Keith L. Littlefield

The Chair opened the hearing in the matter of Keith L. Littlefield. Mr. Littlefield was present and not represented by counsel. Assistant Attorney General Dennis Smith represented the State in this matter. Public deliberations were conducted at the close of the hearing. A motion was made by James Keating to uphold the denial of Mr. Littlefield's application for renewal; seconded by William Macomber. Unanimous.

Administrator's Report

Marilyn Lugner was introduced as new staff member replacing Laurel Grady.

FY2006/2007 budgets are being prepared for submission within the next week; final submission scheduled for September 1. There has been a significant increase in expenses for hearing officers, therefore, those anticipated costs are being included in the budget process.

A Board newsletter is planned.

Examination Results

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July 14, 2004: Two individuals took the exam; both received passing scores. The next examination is scheduled for September 15, 2004.

Complaint Officer's Report

James Keating, Complaint Officer, presented the facts in the following cases:

#AUC-182: A motion was made by Roger Chesley to dismiss upon finding no violation of Board statute or rules; seconded by William Macomber. Chesley, Macomber, and Williams voted in the affirmative; none opposed; Keating and Leary abstained. Motion carried.

#AUC-184: A motion was made by William Macomber to schedule an informal conference; seconded by Roger Chesley. Unanimous.

#AUC-185: A motion was made by Roger Chesley to dismiss upon finding no violation of Board statute or rules; seconded by Edward Leary. Unanimous.

#AUC-186: A motion was made by William Macomber to table for further investigation; seconded by Roger Chesley. Unanimous.

Review and Action on Applications

No applications for review.

Correspondence

No correspondence for review.

Next Meeting Scheduled for October 6, 2004

OTHER BUSINESS

ADJOURN

There being no other business, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Susan Greenlaw
Board Clerk